



3rd September 2021

Dear Parents and Carers,

I am writing to confirm with you our arrangements for welcoming students back into school in the week commencing 6th September 2021. Please be aware that these plans are informed by guidance from the Department for Education and Public Health England. There have been some small changes to the information below.

Staggered Return to School

As students return to school next week, we are required to run a similar Covid-19 asymptomatic testing programme to that in place in March 2021. Two on-site lateral flow tests will be completed for any consenting students during their return to school. The first test will take place **one day before** their start date, the second test will take place during a normal school day. The dates for each year group are shown below. Students will be given an allocated time slot for their lateral flow test. If you have previously given consent for your child to participate in lateral flow testing, there is no need to provide further consent. If a student receives a positive test result on the lateral flow test, they will be asked to book a follow-up PCR test and isolate until they receive this result.

Please be aware it is possible for students who have had Covid-19 in the last 90 days to receive a false positive test result on a lateral flow test. If you still choose for your child to participate in this testing and they receive a positive result, they would be required to book a follow-up PCR test and isolate until they receive this result.

| Year Group | Test 1 Date | Return to School Date |
|------------|-------------------------|-------------------------|
| 7 | Monday 6th September | Tuesday 7th September |
| 8 | Tuesday 7th September | Wednesday 8th September |
| 9 | Friday 10th September | Monday 13th September |
| 10 | Thursday 9th September | Friday 10th September |
| 11 | Wednesday 8th September | Thursday 9th September |

You should have already received your child's individual time slot for their first test, if you have not received this please contact exams@kelvinhall.net. Students can wear casual clothing for their 'Test 1' date and they should only come into school at their allocated date and time. Completing this testing and regular at-home testing throughout September is the best way to open the school safely for the new academic year. All students should attend school from their allocated return to school date.

The School Day

As the guidance for schools has now been updated, we have made some modifications to our school day to bring us closer to our pre-pandemic arrangements. Some of the aspects of our current school day will remain in place including, additional lunch periods, welcoming students on the playground, and staggered start and finish times to the school day. The school day will still have six periods, with Focus Group during Period 4. Students should arrive no more than 10 minutes before their allocated start time and should use the appropriate entrance indicated on the map enclosed with this letter. These arrangements will be reviewed again after the first term of the school year, dependent on the guidance at this time.



| Year Group | Start Time | Break | Lunch | Finish Time |
|------------|------------|-------|-------|-------------|
| 7 | 08:40 | 10:45 | 12:30 | 14:55 |
| 8 | 08:40 | 10:45 | 13:30 | 14:55 |
| 9 | 08:50 | 10:45 | 12:30 | 15:05 |
| 10 | 08:45 | 10:45 | 13:00 | 15:00 |
| 11 | 08:45 | 10:45 | 13:30 | 15:00 |

Uniform

I have attached our most recent uniform guidance to this letter for your information. I would like to take this opportunity to remind you that trainers and boots are not a part of our school uniform and shoes must be worn. If students attend school wearing inappropriate shoes, they will be asked to wear a pair loaned from the school. There were also a small number of students wearing facial piercings last year, this is against school policy. Please ensure your child has removed any facial piercings before the start of the Autumn term. If students attend school with facial piercings, they will be asked to remove them.

PE Kit

All students must wear a Kelvin Hall PE top, this can be a jade t-shirt or a polo shirt. Students must wear plain black, shadow stripe shorts or plain black, full length, thick lycra sports leggings (small logo acceptable). Students must have a pair of trainers to change into, however, trainers must not be worn to any other lessons. Students can also wear additional items for outdoor lessons, such as a rain jacket or jogging bottoms. These are available from the school's uniform providers but are not a requirement. **Students must not arrive at school wearing their PE kit if they have their PE lesson Period 1.**

Equipment

Students are required to provide basic equipment for their lessons and take responsibility for being organised and bringing this equipment to school each day. Students are required to bring a black pen, green pen, red pen, pencil and a ruler. A school planner will be provided for all students. It is recommended that students bring a pencil case and a suitable bag for carrying their books, PE Kit, etc. Chewing gum and energy drinks are not allowed on the school premises and should not be brought into the school. As school guidance has changed, students will be able to start using their lockers again in September. All lockers have been emptied and deep-cleaned over the summer, Year 7 students will be provided with a locker during the first four weeks of term.

Control Measures in September

The control measures below which we currently have in school will remain in place in at the start of the new year.

- Hand hygiene - regular washing of hands in soapy water and use of hand sanitiser.
- Respiratory hygiene - promotion of 'Catch it, Bin it, Kill it' and provision of tissues and suitable bins in all classrooms.
- Additional cleaning of the school throughout the day.
- Ventilation - open windows and doors where applicable and the individual classroom ventilation system which continuously circulates fresh air.
- Lateral Flow Testing - at-home testing continues twice weekly throughout September.
- Isolation due to symptoms - any students who display symptoms of Covid-19 must not attend school and should book a PCR test, household members required to do so should self-isolate until the results of the PCR test.
- Symptoms in school - any students displaying symptoms of Covid-19 within the school will be isolated until they can be collected.
- Home Learning - work will continue to be provided through Google Classroom for students who are isolating.

The following control measures will no longer be in place at the start of the new year.

- Bubbles - we will no longer be required to keep separate class or year group bubbles.
- Separate breaks and lunches - students will now be allowed to mix with other year groups during break and lunchtime.
- Self-isolation if close contact - from August 16th no person under the age of 18 is required to self-isolate if identified as a close contact with a positive case of Covid-19. They will instead be asked to participate in testing. Adults will still be required to self-isolate unless they have been fully vaccinated against Covid-19.
- Face masks - students will no longer be **required** to wear a face mask in school. Face masks are still **recommended** in some communal spaces, which would include our dining and social spaces.

As detailed in the updated guidance for schools, we are required to have an 'Outbreak Management Plan' prepared and ready to put in place should there be a localised outbreak of Covid-19 or a chain of transmission in school. Depending on the scenario, this plan could include the reintroduction of bubbles, staggered breaks and lunchtimes, face masks, and remote education for students. As you will be aware, the government has not ruled out the need to return to extreme measures if the rate of transmission impacts negatively on hospitalisations and deaths. We would only implement our 'Outbreak Management Plan' on the advice of the local Public Health Team. You can find our plan within the policies section of our school website.

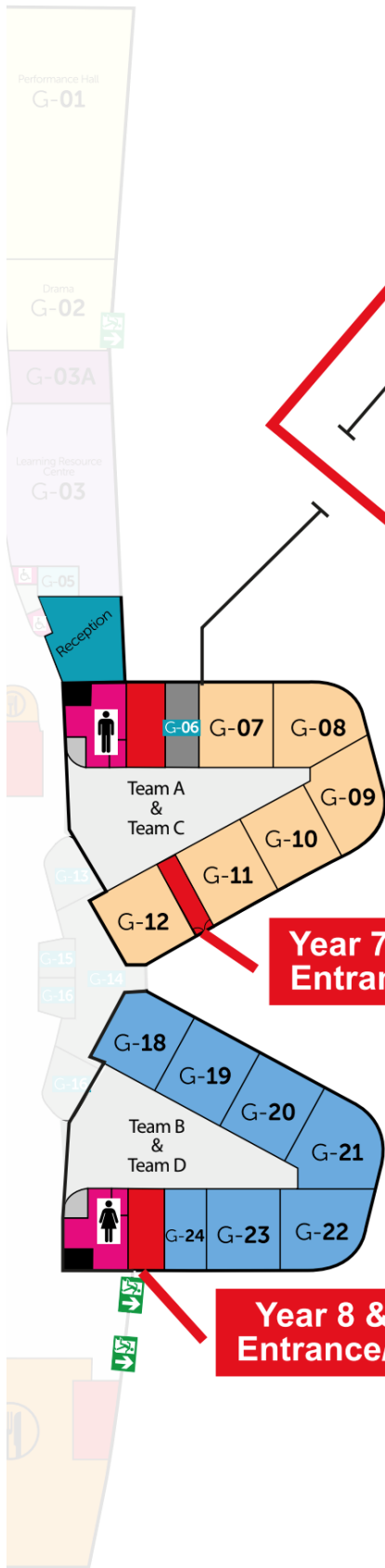
I hope our students and their families have had a wonderful summer break. We look forward to welcoming students back into school next week.

Yours sincerely,



Mr Christopher Leng
Head of School
Kelvin Hall School





Year 7, 9 & 10 Entrance/Exit

Year 7, 9 & 10

1 2 3 4 5 6 7 8 9 10 11 12

Year 8 & 11

1 2 3 4 5 6 7 8 9 10 11 12

Year 8 & 11 Entrance/Exit