

Provider Access Policy Statement Kelvin Hall School

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Responsible Committee:	Local Governing Body
Monitoring:	Trust Board
Related Policies	CEIAG Policy Data Protection Policy Equality, Diversity & Inclusion IT Acceptable Use Policy Work Experience Policy SEND Policy
Where is this policy published?	School Website

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1 Thrive Charter

Thrive Mission Statement

Inspiring pupils to thrive in life

Thrive Values¹

Thrive Co-operative Learning Trust **understands *thriving to mean learning***, and *learning* to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when ***we work together for the common good***. This sense of agency plays out at three scales as it affects the future of ***the individual, their community (local and national), and their planet***.

To thrive, pupils and staff need **environments that are safe, for equality to be promoted and diversity to be celebrated**, and for **wellbeing to be valued, nurtured and supported**.

- Because the service we provide is crucial to each pupil's future life chances, we ensure that **we give all pupils the opportunity to thrive**, whatever their background or perceived abilities.
- Because our task is challenging **we all strive to grow and develop**, and we support each other in this and in developing a good work-life balance.
- Because thriving happens best where adults provide pupils with a consistency of approach, **we need people who will play their part for the greater good of the team**.
- Because we serve our local communities **we act as partners in the process of assisting our children to thrive** and will work cooperatively to see this happen.
- Because leadership is a privilege **we exercise leadership in an ethical manner** and commit ourselves to upholding [The Seven Principles of Public Life](#).
- Because we are facing a climate crisis **we will work towards being an environmentally sustainable organisation** and will develop pupil and staff participation in achieving this.
- Because we are funded with public money we will ensure that **we focus our resources on pupils and enable them to thrive**.

2 Introduction

Prior to final approval by the **LGB**, this policy has been the subject of review and suggested amendments have been taken into consideration and changes made where they can be agreed.

¹ Thrive's values are directly descended from the [Co-operative Values](#)

3 Aims

The school aims to ensure that:

- A suitable member of staff is appointed as the designated teacher for looked-after and previously looked-after children;
- The designated teacher promotes the educational achievement of looked-after and previously looked-after children, and supports other staff members to do this too;

4 Purpose and Background

This policy statement sets out Kelvin Hall School's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education offer. This complies with our legal obligations under Section 42B of the Education Act 1997.

5 Management of policy

5.1 School

This policy is implemented and managed by the Headteacher/Head of School, in consultation with the Trust Careers Leader and the School's Governing Body.

5.2 Governing Body

The Governors Committee approves and reviews this policy.

5.3 Approval

Approved by Thrive Co-operative Learning Trust.

Next Review: Feb 2023

6 Associated Policies

- Kelvin Hall School/ Thrive CEIAG Policy;
- Kelvin Hall School/Thrive Work Experience Policy;
- Kelvin Hall School/Thrive SEND Policy;
- Thrive Safeguarding policy;
- Thrive Data Protection Policy;
- Thrive Equality, Diversity & Inclusion Policy;
- Thrive IT Acceptable Use Policy & Agreement.

7 Practice & Procedures

7.1 Student Entitlement at Kelvin Hall School

All Students in years 8-11 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events;
- Understand how to make applications for the full range of academic and technical courses.

7.2 Management of Provider Access Requests

7.2.1. Procedure

A provider wishing to request access should contact the school/Trust Careers Leader, Erica Hood, hoode@thrivetrust.uk

7.2.2 Opportunities for Access

The school will run a number of events, integrated into the careers programme and will offer providers an opportunity to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8		SHINE Careers Activities	Business Breakfasts
Year 9		National Careers Week Activities	Careers Fun Day
Year 10	Work Experience Employability Tasks	Work Experience Preparation Sessions	Taster Days Apprenticeships Careers Evening
Year 11	Careers Evening September/ October Provider Assemblies ASK apprenticeships Talk	Provider Assemblies National Apprenticeships Week Showcase Mock Interviews Careers lessons covering job search and National Apprenticeships website	Apprenticeships Careers Evening Vacancy Advertisements

- When faced with restrictions due to Covid-19 the school will make alternative arrangements to ensure that providers can access students via virtual events and assemblies;
- Kelvin Hall will promote local, regional and national careers and apprenticeship events to students and parents.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students. Education and training providers will be expected to adhere to this policy.

8 Premises and Facilities

The school will make the performance hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. Requirements can be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school. The Careers Leader will ensure that students have access to these materials at suitable times and upon request.

9 Public Sector Equality Duty

- 9.1 The Equality Act 2010 replaced and unified all existing equality legislation such as the Race Relations Act, Disability Discrimination Act and Sex Discrimination Act. It aims to ensure that people have equality of opportunity in accessing and experiencing public services. Schools when carrying out their day to day work should have regard to the following:
- eliminating discrimination;
 - advancing equality of opportunity and;
 - foster good relations across all characteristics
- 9.2 Schools cannot unlawfully discriminate against pupils because of their disability, gender, race, religion or belief, sex and sexual orientation. Protection is now extended to pupils who are pregnant or undergoing gender reassignment. This means it is now unlawful to discriminate against a transgender pupil or a pupil who is pregnant or recently had a baby.
- 9.3 This policy was reviewed and updated with reference to this duty. The author/s of this document considered this policy in the light of these requirements to ensure that this School adheres to these statutory regulations.

10 Person Responsible

Updated Spring 2022

Head of School

To be reviewed Spring 2023