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Executive Headteacher (Thrive Trust): Mr P Cavanagh
Head of School: Mr C Leng
Deputy Headteachers: Mrs C Grandidge and Mr J Shaw

Dear Parents and Carers,

As you will be aware, Kelvin Hall School is part of the Thrive Co-operative Learning Trust with another secondary school and 7 primary schools; this led to our Governing Body being re-constituted as a 'Local Governing Body' of the Trust. We are now in a position to formally elect a Parent Governor onto the Local Governing Body. Governors are asking you to nominate someone with parental responsibility for a child at Kelvin Hall. Should there be more than two nominations, then a ballot will be held.

When nominating someone or yourself, you may want to know more about what is involved; Governors do not need to be experts in the field of education, what is needed is an interest in Kelvin Hall School and in the welfare of our students together with the time and willingness to be involved. Your skills may be very useful as part of the Governing Body. Governors need to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to have the ability to make connections between different types of information. All Governors are expected to be able to read straightforward Budget Report and Data on school standards.

The Governing Body is responsible for the conduct of the school and for promoting high standards and carries out its role by supporting the vision for the school and ensuring that the school works effectively towards achieving the vision. It does this by building a thorough knowledge of the school and its community, by supporting and constructively challenging the school.

The Governing Body is made up of Parent Governors, Staff Governors and Co-opted Governors who are expected to:

- Attend one meeting a term (two in Autumn term).
- Visit the school formally for monitoring purposes, at least once a year.
- Attend training courses, perform additional research as required and take part in monitoring of at least one area of the school's work.

In return, our Governing Body commits to:

- Provide you with a structured induction
- Provide access to quality training via the Thrive Co-operative Learning Trust
- Provide informal feedback on your contribution to the Governing Body on an annual basis

A nomination form is enclosed and nominations must be returned to Mrs Helen Harrison harrisonh@thrivetrust.uk

Yours sincerely,

Mr Christopher Leng
Head of School

