

Tuesday 14th September 2021

Dear Parents and Carers,

Last year, we reviewed and improved our systems for allocating and communicating rewards and sanctions at Kelvin Hall School. A major part of these changes was the launch of Class Charts as our method of managing these processes and communicating with you.

I was really pleased to see how many parents and students set up their Class Charts accounts last year and now receive real-time information about their child's contributions to our school community. The Class Charts app is a great way to keep a track of your child's positive points and their behaviour in school. Class Charts notifications are the main way we will communicate with you about your child's behaviour and the only way we will communicate with you about any detentions your child has been assigned.

If your child has just joined us in Year 7 or if have not yet set up your Class Charts account, you can find the information you need at the end of this letter. If you have already set up your Class Charts account, you can continue to use your existing login details. If you have a new child joining us and would like to add them to this account, you can find instructions on how to do this at the end of this letter. Your access codes have been shared with you separately at the email address we have on file for you.

At Kelvin Hall School, detentions are set for the next school day for a duration of 30, 45 or 60 minutes, depending on the severity and frequency of the behaviour. These detentions are supervised by members of the Senior Leadership Team and the Pastoral Team. During the detention, staff who placed the student in detention will use the time to have a restorative conversation with the student focussing on how their behaviour can improve in the future. Members of the Senior Leadership Team will also use this time to work with students to analyse any positive and negative patterns that may be apparent on Class Charts.

If you have any questions regarding our detention systems, please contact a member of your child's Pastoral Team.

Since the launch of Class Charts in February 2021, we have awarded students with over 301,555 positive points. It has been great to see how many of our students are contributing to our school community and living our values of hard work, respect, and independence. Over 1000 of our students have already used their points to claim their first reward, including snacks, lucky dips, bluetooth ear pods, and sports equipment. We look forward to seeing how many points and rewards students earn this year.

Kind regards,



Mr P. Fraser

Assistant Headteacher

Getting Started with Class Charts

Website: <https://www.classcharts.com/>

[Parent App \(Apple\)](#)

[Student App \(Apple\)](#)

[Parent App \(Android\)](#)

[Student App \(Android\)](#)

To get started using Class Charts you will need the parent and student access codes, these will be emailed to you separately at the email address we have on file for you. Once you have these, please follow the instructions below.

1. Open www.classcharts.com/parent/login
2. Enter your email address
3. Choose 'I don't have an account yet'
4. Enter your parent or student access code and name
5. Choose a password
6. Click Log-in!

Adding an additional pupil to your account

1. Click on 'Add Pupil' on your Class Charts account
2. Enter the new 'Parent Access Code' that has been provided to you by the school
3. Enter your child's date of birth when prompted
4. A confirmation message will appear and the child will be added to the left-hand navigation menu

Guidance on using Class Charts

[Parent Guide](#)

[Student Guide](#)

If you have any issues with your login, please contact exams@kelvinhall.net for support.