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Executive Headteacher (Thrive Trust): Mr P Cavanagh  
Head of School: Mr C Leng  
Deputy Headteachers: Mrs C Grandidge, Mrs L Piercy, and Mr J Shaw

Tuesday, 5<sup>th</sup> December 2023

Dear parents and carers,

**Re: Year 11 Mock Results Progress Evening - Thursday 14th December 2023**

We are holding a face-to-face Progress Evening on Thursday, 14th December from 16:00 until 19:00. This is an opportunity to meet with your child's subject teachers after they have collected their mock results. You will be able to book five-minute appointments with each teacher to discuss their mock scores and grades, progress since September, predicted grades at the end of Year 11, and how these can be improved or secured.

To book your appointment, you will need to use the Arbor Parent & Guardian Portal. If you have not yet signed up to the portal, login details have been shared with you again today. Below, you will find the link for the portal and help guides on how to get started and how to book the appointments.

[Parent & Guardian Portal - Log In](#)  
[Parent & Guardian Portal - Help Guide](#)  
[Booking Appointments - Help Guide](#)

If you do not have your login details, if you have any issues with using the portal, or need help booking the appointment, please contact [arbor@kelvinhall.net](mailto:arbor@kelvinhall.net).

If you need to discuss any further issues or concerns regarding your child, Mrs Loughton (Pastoral Year Leader) and members of the Senior Leadership Team will also be available to assist you on the night.

We look forward to seeing you on the evening.

Kind regards,

Mr Leng  
Head of School  
Kelvin Hall School

