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Executive Headteacher (Thrive Trust): Mr P Cavanagh
Head of School: Mr C Leng
Deputy Headteachers: Mrs C Grandidge, Mrs L Piercy, and Mr J Shaw

Dear parents and carers,

Re: Year 10D Progress Evening - Thursday 1st December 2022

We are holding a face-to-face Progress Evening on Thursday 1st December from 16:00 until 18:30. This is the first opportunity in the year for you to meet with your child's subject teachers. You will be able to book five-minute appointments with each teacher to discuss their start to Year 10 and progress made against their targets.

To book your appointment, you will need to use the Arbor Parent & Guardian Portal. If you have not yet signed up to the portal, login details have been shared with you again today. Below, you will find the link for the portal and help guides on how to get started and how to book the appointments.

[Parent & Guardian Portal - Log In](#)
[Parent & Guardian Portal - Help Guide](#)
[Booking Appointments - Help Guide](#)

If you do not have your login details, if you have any issues with using the portal, or need help booking the appointments, please contact arbor@kelvinhall.net.

If you need to discuss any further issues or concerns regarding your child, Mrs Loughton (Pastoral Year Leader), Mrs Bibby (Assistant Year Leader), and members of the Senior Leadership Team will also be available to assist you on the night.

We look forward to seeing you on the evening.

Kind regards,

Mr Christopher Leng
Head of School
Kelvin Hall School

