



Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH
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Executive Headteacher (Thrive Trust): Mr P Cavanagh
Head of School: Mr C Leng
Deputy Headteachers: Mrs C Grandidge, Mrs L Piercy, and Mr J Shaw

19th July 2023

Dear Parents and Carers,

Re: End of Year Letter

As we approach the summer holidays, I would like to share some key information ahead of the end of term and start of the next school year.

End of Term Arrangements

As previously communicated in our School Bulletin, the final day of school this year is Friday 21st July. This will be an early finish with Year Groups leaving at the below times.

Year 10 - Leave at 12:30
Year 9 - Leave at 12:35
Year 8 - Leave at 12:40
Year 7 - Leave at 12:50

Start of Term Arrangements

Monday 4th September 2023 and Tuesday 5th September 2023 will be staff training days and the school will be closed to students. The school will open to all students on Wednesday 6th September 2023. New Year 7 students will start the school day at 08:40, and other year groups will join later in the day. Students should congregate on the main school playground when they arrive.

Year 7 - Arrive at 08:40
Year 8 - Arrive at 12:45
Year 9 - Arrive at 12:45
Year 10 - Arrive at 13:00
Year 11 - Arrive at 13:00

Year 7 students will be able to purchase lunch at their usual lunchtime of 12:05. No other students will have lunchtime in school on this day.

School Day September 2023

Please note, next year we have changed Year 11 students to the first lunch period. This is due to the changes to exam times that we trialled this year which helped Year 11 students manage the exam season and prepare with their teachers. In order to attend their mock and real exams on time, they will need to have their lunch earlier in the school day. During exam preparation times, Year 11 will go for lunch slightly earlier than Year 7 & 8 students to ensure they are served quickly.



Year 7, 8 & 11 Students	Year 9 & 10 Students
Arrive at school - no later than 08:40 Period 1 - 08:45 Period 2 - 09:45 Break - 10:45 Period 3 - 11:05 Lunch - 12:05 Period 4 - 12:45 Period 5 - 13:45 Period 6 - 14:45 Leave School - 15:15	Arrive at school - no later than 08:40 Period 1 - 08:45 Period 2 - 09:45 Break - 10:45 Period 3 - 11:05 Period 4 - 12:05 Lunch - 13:05 Period 5 - 13:45 Period 6 - 14:45 Leave School - 15:15

Uniform, jewellery, hairstyles and make-up

Our students always look very smart at school and in their school uniform. As you know, we work hard to ensure that our uniform is the best value possible. I would like to take this opportunity to remind parents and carers that it is a clear expectation that they fully support the guidelines for the school uniform. For your information and clarification, we have attached the Uniform Information Flyer. You can also find this information on the school uniform page.

<https://www.kelvinhall.net/uniform>

There have been some changes to the uniform policy next year, so please make sure that you review this flyer. One change I would like to highlight is that we no longer require the white polo shirt to include the embroidered Kelvin logo. The embroidered logo shirt is still available. This change is in order to keep the cost of our uniform as low as possible. I would also like to remind you that we have lots of available uniforms on our 'new to you' rail and we are always happy to support parents and carers who may be struggling to provide uniforms for their children.

Equipment for school

We expect all students to be fully equipped for school and to take responsibility for looking after their equipment. Students must have their lanyard and card, planner, a blue or black pen for writing, a red and green pen for marking and feedback, a pencil, ruler, rubber, pencil case and a suitable bag for school. A pack of equipment can be purchased for only £2.60 through our [ParentPay store](#). Lanyards, cards, and planners must be kept in good condition and free from graffiti or damage. If these items are not kept in good condition, we will ask for replacement items to be purchased from the ParentPay store. Please note that your child will be given a new planner at the start of next academic year. Students must keep their lanyards for the next academic year.

Students must carry their planners and conduct cards with them at all times. Conduct Cards are signed for demonstrating positive or negative conduct around the school building. When students reach five positive Conduct Card signatures, they will receive positive points. If a student reaches five negative Conduct Card signatures, they will receive negative points and detention. Any student who does not have their Conduct Card with them when asked will receive an automatic detention.



All students have an allocated locker and are required to pay a £3.00 refundable deposit for the key. Deposits can be paid through our ParentPay store. We recommend all students bring a bottle to school in order to use our water fountains.

Start of Day Routine

All students should arrive at school before 08:40. Students should not arrive at school before 08:00 as there is no supervision available before this time. On arrival, students should enter through the main playground and report to their relevant year team and senior leader. These teams will check each student has the correct uniform and equipment and is ready to make a good start to the school day.

If students do not have the correct uniform or equipment, they will not be allowed through the teal line and will instead be sent to the Uniform Store entrance to loan uniform items and equipment for the day. This process ensures all students are ready and able to meet our expectations around the building and demonstrate positive conduct. Next year, the uniform entrance will move to a new entrance near the school dining area.

Mobile Phones at Kelvin Hall

We believe, along with an increasing number of educational professionals, that students benefit from a complete break from the pressures mobile devices can give when they are in school, including the pressures from social media and the distractions that they bring. Therefore, we ask that students not bring their mobile devices to school.

When referring to mobile devices, this includes; mobile phones, audio/music devices, video devices, etc. We appreciate that some students have a long journey to and from school and that parents and carers may feel more reassured if they are able to contact their child during this journey. For this reason, students will be permitted to bring a mobile device into school, as long as it is switched off (not just on silent mode) and in their bag out of sight from the time they enter the school grounds until they leave the school grounds at the end of the day.

If students do not meet this expectation, appropriate sanctions will be put in place.

- First occurrence - mobile devices confiscated, students will be able to collect them at the end of the school day.
- Second occurrence - mobile devices confiscated, returned only to an adult named on the school system.
- Third occurrence - mobile devices confiscated, returned only to an adult named on the school system, along with a 40-minute after-school detention.
- Fourth occurrence – parents/carers invited into school to discuss and collect the devices, a ban of the student carrying mobile devices for the remainder of that term.

Dropping off and collecting students from Kelvin Hall

Due to limited parking and the safeguarding of our students, private cars belonging to parents and carers are not allowed on-site or down the entrance road to Wyke. If you need to drop off or collect students, please park carefully on Bricknell Avenue, and with respect for our neighbours. Sadly, despite our best efforts, a number of bike thefts have taken place from our site. Please ensure your child has a high-quality lock and they use this to secure their bike in the locked bike shed. Furthermore, please encourage the use of a cycle helmet as all routes around the Kelvin site

can be very heavy with traffic. Please note, electric scooters are not permitted on the school grounds and students must not bring these to school.

Meal Costs September 2023

The price of the 'meal deal' at Kelvin Hall School is £2.25. We believe this represents great value for money as students get a healthy main meal, dessert/fruit and drink for this price. We are always delighted that so many of our students enjoy our healthy and tasty school meals. Student cards should be topped up using the ParentPay website. If you are new to the school your ParentPay details will follow. If you need help accessing your ParentPay account, please contact us at info@kelvinhall.net.

If you believe your child is entitled to a free school meal, then please take the opportunity to apply for free school meals. Detailed information and guidance regarding free school meals can be found on the following link on the school website:

<https://www.kelvinhall.net/free-school-meals>

School Term Dates

Autumn Term HT1: Wednesday, 6th September - Friday, 27th October
Autumn Term HT2: Monday, 6th November - Thursday, 21st December

Spring Term HT3: Tuesday, 9th January - Friday, 9th February
Spring Term HT4: Monday, 19th February - Friday, 22nd March

Summer Term HT5: Monday, 8th April - Friday, 24th May
Summer Term HT6: Monday, 3rd June - Friday, 19th July

Progress Evenings and Parent Events

Year 11 Launch Evening with Parents/Carers and Students - Wednesday, 13th September
Year 7 Tutor Evening - Thursday, 28th September
Year 6 Open Evening - Wednesday, 4th October
Year 10 Progress Evening - Thursday, 23rd November
Year 9 Progress Evening - Thursday, 7th December
Year 11 Autumn Mock Results Day and Progress Evening - Thursday, 14th December
Year 8 Progress Evening - Thursday, 7th March
Year 7 Progress Evening - Thursday, 14th March
Year 11 Spring Mock Results Day and Progress Evening - Thursday, 12th April
Year 8 Choices Evening - Wednesday, 24th April
Year 6 Induction Evening - Wednesday, 3rd July



Student Support

The Year Teams will continue to provide support for students on day-to-day issues. Please contact the Year Leader directly if you have any concerns or issues you would like to discuss. Any member of the pastoral team will be happy to assist you. The Pastoral Teams for the next academic year are shown below. Each year group also has a Student Support Officer.

	Year Leader	Assistant Year Leader	Contact details
Year 7	Mrs Sullivan	Miss Vidler	year7pastoral@kelvinhall.net
Year 8	Mrs Ford-Bentham	Mr Cussons	year8pastoral@kelvinhall.net
Year 9	Mr Garrod	Mrs Mathers	year9pastoral@kelvinhall.net
Year 10	Miss Lowthorpe	Miss Pedder	year10pastoral@kelvinhall.net
Year 11	Mrs Loughton	Mrs Bibby	year11pastoral@kelvinhall.net

Communicating with the School

Each week, we share details of key events, information, notices, good news stories, and safeguarding messages with you through our school bulletin. This is the main way we communicate with our parents and carers, and it is important that you read this weekly communication. We also have lots of information on the [Kelvin Hall Website](#).

Each half-term, we will communicate a summary of the curriculum and assessment information for your child. We will also send you a summary of their upcoming assessments each week via email. These communications will include links to our Curriculum Plans and links for revision resources for your child. You can also access this information on our [Curriculum Google Site](#) via our website.

We will also use Arbor to send you emails, in-app messages, and text messages as needed. We request that all parents and carers download the Arbor App to help with this communication. If you are new to the school, your Arbor login details will follow in September. If we need to talk to you urgently or about something more sensitive, we will attempt to call the primary contact for your child.

If parents and carers have a query or a specific concern about a lesson or area of school life which is causing an issue for their child, they should normally contact the subject teacher, their child's Focus Group teacher, or their Pastoral Year Team. The vast majority of concerns can be resolved promptly by this means. Below are the easiest ways to get in touch with us.

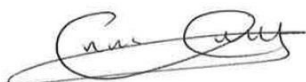
- Message us through Arbor
- Email a query to info@kelvinhall.net
- Contact your child's Pastoral Year Team using the email details above
- Email a Department Leader using the details you can find on our [Curriculum Google Site](#)
- Call the Main Reception on **01482 342 229**

If you have not been able to speak with the correct person or if you feel that the school has not dealt with your query or concerns properly, you can contact a member of the Senior Leadership Team by emailing info@kelvinhall.net. This email address is checked every day and any concerns will be passed to the Head of School or the most appropriate member of the Senior Leadership Team.

We are also very pleased and honoured to share with you the collection of artworks from our very talented pupils. This is work they have completed in their Art lesson, using a variety of mediums, and is a perfect showcase of their level of ability and commitment to their learning and creativity. You can access this gallery [here](#).

Thank you for your ongoing support of Kelvin Hall School and our students. I would like to wish you all the very best for the summer. We look forward to seeing our students old and new refreshed and ready for the new school year on Wednesday, 6th September 2023.

Kind regards,



Mr Christopher Leng
Head of School
Kelvin Hall School

