



Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH
Telephone: (01482) 342229 Fax: (01482) 346817
Email: info@kelvinhall.net Twitter: @kelvinhall_hull www.kelvinhall.net

Executive Headteacher (Thrive Trust): Mr P Cavanagh
Head of School: Mr C Leng
Deputy Headteachers: Mrs C Grandidge, Mrs L Piercy, and Mr J Shaw

14th October 2022

Dear Parents and Carers,

WORK EXPERIENCE - INFORMATION EVENING – THURSDAY 20th OCTOBER 2022

Our Year 10 pupils will be taking part in one week's work experience from the **Monday, 27th March to Friday 31st March, 2023**.

Pupils are advised to find their own work placements, all placements are required by law to be health & safety checked and covered by employer liability insurance. To allow adequate time for the necessary checks to be carried out, pupils are given a deadline of **Friday, 9th December 2022** to find an appropriate placement.

We have arranged a parents' evening on **Thursday, 20th October 2022** to help support you and your child with this process. Please attend at the following times:

4:30 pm to 5:00 pm (surnames A-L)

5:00 pm to 5:30 pm (surnames M-Z)

The parents evening will outline the procedure and cover the documentation required. We will also aim to answer any questions you may have and provide guidance on what is an appropriate placement. Parents will be provided with a calendar of events so you are aware of what is required of your child and when.

We look forward to seeing you on Thursday 20th October.

Yours sincerely,

Mrs E Hood
Trust Careers Leader

