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Headteacher: Mr C Leng
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Friday, 8th November 2024

Dear Parents and Carers,

We have been made aware of an incident that occurred on National Avenue earlier this week. During this incident, a female student from Wyke College was approached by an older male (approximately 50 years old), he made comments about the student's appearance and grabbed hold of her hand. This incident was reported to the police.

This did not involve any students from Kelvin Hall School, however, we know many of our students will be walking in this area so we wanted to make you aware of it.

Recently, in our School Bulletin, we have shared information about safe travel to and from school and asked that you speak with students about this. I have attached this information again to this letter, please consider discussing this further with students in relation to the above incident.

If your child experiences any safety concerns, please report them to the school immediately.

Kind regards,

A handwritten signature in blue ink, appearing to read 'C Leng'.

Mr Leng
Headteacher
Kelvin Hall School



Safe Travel to and from School

We want to emphasise the importance of safe travel to and from school, we will be speaking with students this week in their Focus Group lessons. Here are some tips to help ensure student safety.

Plan Your Route:

- **Walk or Bike:** If your child is walking or biking, plan a safe route that avoids busy roads and unfamiliar areas.
- **Public Transport:** If using public transport, teach your child to be aware of their surroundings, avoid crowded areas, and report any suspicious activity to staff or authorities.

Be Visible:

- **Bright Clothing:** Encourage your child to wear bright clothing, especially during low-light conditions.
- **Reflective Gear:** Consider using reflective strips or accessories to make your child more visible to drivers.
- **Road Safety:** Talk to your child about safe behaviour on the roads, including using crossings so that drivers can easily see them and stop.

Stranger Awareness:

- **Talk Openly:** Have open conversations with your child about stranger danger and the importance of not talking to strangers. Talk to them about what they should do if somebody they do not know approaches them.
- **Trust Your Instincts:** Teach your child to trust their instincts and seek help from a trusted adult if they feel unsafe.
- **Travel Together:** Talk to your child about travelling with a friend or in a group of friends.

Emergency Procedures:

- **Know Your Contacts:** Ensure your child knows your contact information and the contact information of a trusted adult in case of an emergency.
- **Staff on duty:** Remind your child that duty staff are out at the start and end of the school day near the entrances to the school site. Our staff wear orange hi-vis clothing so they are visible to students and radios so they can communicate with each other.
- **Report Incidents:** If your child experiences any safety concerns, please report them to the school immediately.

By talking to students about these things, we can help create a safer environment for our students to travel to and from school.

