



Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH
Telephone: (01482) 342229 Fax: (01482) 346817
Email: info@kelvinhall.net Twitter: [@kelvinhall_hull](https://twitter.com/kelvinhall_hull) www.kelvinhall.net

Executive Headteacher (Thrive Trust): Mr P Cavanagh
Head of School: Mr C Leng
Deputy Headteachers: Mrs C Grandidge and Mr J Shaw

3rd May 2022

Dear Parents, Carers, and Students,

This summer exam season, Year 10 students will be completing their Eduqas English Language GCSE. These are the students' real exams in this qualification and will result in a GCSE grade being awarded in August 2022. If students obtain a good grade in this qualification, it would mean they will complete fewer exams next year and can concentrate on their other qualifications. This grade may also help students with their applications to college and apprenticeship providers next year.

Some students will also be entered for vocational exams in some of their subjects, these exams will contribute to a final grade in August 2023.

You will receive a copy of your child's individual seating plan for their summer exam season. The timetable shows all dates, times, exam subject papers, room and seat numbers. It is vital that your child keeps this information safe and it may be a good idea for them to take a photo of it to keep on their mobile phone in case they lose this copy.

We would also like to take this opportunity to share with you again some important information as a reminder for the students during exams. You will find all the General Regulations as set out by JCQ attached with this letter.

Some important things to note:

- All students are expected to arrive at least 10 minutes before the exam start time to line up in preparation for the beginning of the exam.
- If your child is late for an exam it will disturb other students and we may need to report lateness to the exam board who may decide the paper cannot be accepted for marking.
- If you know on the morning of an exam that your child will be late for any reason, please contact the school as soon as possible on 01482 342229 Option 1.
- Students must not bring any bags, jackets, mobile phones, watches or electronic devices with them to their exams. These can be stored in their lockers.
- Students can take clear water bottles, with no label into the exam. No other drinks are permitted.
- In accordance with the JCQ regulations, all students are expected to complete exams to receive a grade. Kelvin Hall staff will encourage, wherever possible, students to attend their exams. There may be exceptional cases though where this will not be possible, e.g. a temporary illness on the day of the examination.
- In the case of a student with symptoms of a respiratory infection including COVID-19, or a positive test result for COVID-19, Kelvin Hall School will expect the student to adhere to the current UKHSA guidance where it may apply on the day of the student's exam(s). **Currently**, this guidance is:



- If students have any symptoms of COVID-19 **and** have a high temperature or do not feel well enough to do *normal daily activities*, they should not attend school for examinations. They can return to normal activities when they feel well enough to do so and do not have a high temperature.
- If students have tested positive for COVID-19 they should not attend school for examinations. They can return to normal activities after 3 days. The day the test is completed is Day 0.
- In accordance with the JCQ awarding bodies' guidance, the awarding of a grade through the *special consideration* process can only be made where a candidate is absent from an examination or non-examination assessment component for an acceptable reason.
- All absences **must** be reported immediately on the day of the examination and any application for special consideration will only be granted with supporting evidence and after being reviewed by the Head of School, Mr Leng.

Over the next two months, there will be a great deal of support and English Language exam preparation for Year 10 students here at Kelvin, including revision lessons, intensive prep sessions, and revision and wellbeing support. **It is crucial that students continue to attend school every day and arrive punctually to make the best of these opportunities and to be prepared and present for their exams.**

If you have any questions or need any further support from us, please do not hesitate to contact exams@kelvinhall.net. Any queries will be passed on to the relevant member of staff. Thank you in advance for all of the support you will be providing to your child over the next two months.

Yours sincerely,

Mr Christopher Leng
Head of School
Kelvin Hall School

Mrs Teresa Comez
Exams and Data Manager
Kelvin Hall School

